

IMPORTANT INFORMATION

This form may be used to apply to the Registrar-General to authorise an authorised celebrant to solemnise a marriage despite the notice of intended marriage having been received later than 1 month before the date of the marriage. The Registrar-General may authorise an authorised celebrant if satisfied that one or more of the circumstances detailed below have been met:

- **Employment-related or other travel commitments** – for example a party to the wedding has accepted an offer of employment for imminent transfer or posting overseas for at least 3 months and wishes to be married with the party's friends and family present before departure.
- **Wedding or celebration arrangements** – for example non-refundable payments of a considerable sum have been made for the proposed wedding or celebration associated with the wedding, and the date for the wedding or celebration cannot be changed.
- **Medical reasons** – for example a party to the intended marriage, or a close relative of the party, has a serious illness that will prevent the person from attending the wedding unless it is held in less than a month.
- **Legal proceedings** – for example a party to the intended marriage is subject to a pending court proceeding, and is at risk of imprisonment.
- **Error in giving notice** – for example the parties have given significant notice and arrangements have been made with an authorised celebrant orally, but written notice was not given in the required time because the authorised celebrant failed to explain the notice requirements properly, or the authorised celebrant lost the notice.

In any event the Registrar-General requires certain documentation and evidence to be supplied with this application in order to form an opinion as to whether the application should be approved. Documents and evidence required include:

- **A completed notice of intended marriage.**
- **A letter from both parties outlining the reasons for the application and the proposed date of marriage.**
- **A letter from an authorised celebrant agreeing to perform the marriage on the same proposed date.**
- **Evidence to support at least one of the circumstances outlined above such as letters of employment, travel documents, airline tickets, receipts of payment, letters from medical practitioners, court orders or letters from authorised celebrants.**
- **Three pieces of identification for each party (see list on page 2).**

If you are lodging this application in person you must supply original identification documentation. If sending your application by email all documents and identification must be attached.

CURRENT FEE

A non-refundable fee is payable at time of application. For a list of fees please refer to the fee schedule available on the Access Canberra website. www.accesscanberra.act.gov.au.

PRIVACY INFORMATION

The *Births, Deaths and Marriages Registration Act 1997* authorises the Registrar-General to collect the information required by this form. The Registrar-General prevents any unreasonable intrusion into a person's privacy in accordance with the *Information Privacy Act 2014*. The Registrar-General may provide identifiable information to law enforcement organisations and authorised organisations that have legal authority to request information under prescribed circumstances. Documents provided as proof of identity may have their authenticity verified through the National Document Verification System (DVS). Documents issued by this office may also be verified by external agencies using DVS.

LODGEMENT AND CONTACT INFORMATION

Preferred lodgement is by email: Marriages@act.gov.au

In Person: Please visit www.act.gov.au/accessCBR to find an Access Canberra Service Centre

General Enquires: 132281

INSTRUCTIONS FOR COMPLETION

- If completing this form by hand, please print clearly and use a solid black pen only.
- This office will not accept lodgement of this form if it is not completed in full.
- Any alteration to information provided on this form must be struck through with a solid black pen. Substitute information must be clear, and all parties must sign in the margin. Do not use correction fluid or tape.

If you require further information or need advice, a language assistance service is available by phoning the

Translating and Interpreting Service (TIS) on 13 14 50



BIRTHS, DEATHS AND MARRIAGES APPLICATION FOR SHORTENING OF TIME

Marriage Act 1961 (C'wlth)
Marriage Regulations 1963 (C'wlth)

Email Address of one party	
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Date received (Office use only)	/ /
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Primary Proof of Identity	Secondary Proof of Identity
<p>A photographic Driver Licence issued in Australia and current or expired up to two years.</p> <p>Australian Birth Certificate (not a Commemorative Certificate or extract). If the certificate is not in the name currently used appropriate linking documentation will be required (e.g. Marriage Certificate).</p> <p>Australian Passport current or expired up to two years.</p> <p>Overseas Passport current or expired up to two years.</p> <p>Australian Citizenship Certificate or Naturalisation Certificate.</p> <p>Department of Home Affairs Travel document valid up to five years after date of issue.</p> <p>Department of Home Affairs Evidence of Immigration Status (EIS) ImmiCard valid to date of expiry.</p> <p>Department of Home Affairs Permanent Resident Evidence (PRE) ImmiCard valid to date of expiry.</p> <p>Department of Home Affairs Australian Migration Status (AMS) ImmiCard valid to date of expiry.</p> <p>Current Police Officer Photo Identity Card issued in ACT only.</p> <p>Australian Proof of Age Card / Proof of Identity Card / NSW Photo Card with appropriate security features that displays the date of issue by Authority and current or expired up to two years.</p>	<p>Current Medicare Card.</p> <p>Current Student Identity Document with photograph and signature issued by an Educational Institution.</p> <p>Current Centrelink or Department of Veterans Affairs Concession Card.</p> <p>KeyPass Identity Card issued by Australia Post current or expired up to two years.</p> <p>Security Guard / Crowd Controller Identity Card with photograph issued by an Australian State or Territory current or expired up to two years.</p> <p>Firearm Licence with photograph issued by an Australian State or Territory current or expired up to two years.</p> <p>Current Consular Identity Card with photograph issued by Department of Foreign Affairs and Trade.</p> <p>Current State, Territory or Federal Government Employee Identity Card with photograph.</p> <p>Current Australian Defence Force Identity Card with photograph.</p> <p>Current ACT Government Services Access Card.</p> <p>Working with Vulnerable People Registration Card current or expired up to two years.</p> <p>ACT High Risk Work Licence current or expired up to two years.</p> <p>Proof of Residency (excluding Proof of Identity Cards issued after 19 September 2018)</p> <p>Contract of Purchase, Current Lease or Rental Agreement for relevant premises prepared by a real estate agency or the ACT Government. Private rental agreements or receipts will not be accepted.</p>

DETAILS OF PARTY ONE	
Surname	Given Name(s)
Current Residential Address	Postal Address (If different)
.....
Daytime Contact Telephone Number	Signature (Signature of party one)

DETAILS OF PARTY TWO

Surname	Given Name(s)
Current Residential Address	Postal Address (If different)
.....
Daytime Contact Telephone Number	Signature (Signature of party two)

DETAILS OF AUTHORISED CELEBRANT	
Surname	Given Name(s)
Current Residential Address	Postal Address (If different)
.....
Daytime Contact Telephone Number	Authorised Celebrant Number

SUPPORTING DOCUMENTS
<p><input type="checkbox"/> A completed notice of intended marriage.</p> <p><input type="checkbox"/> A letter from both parties outlining the reasons for the application and the proposed date of marriage.</p> <p><input type="checkbox"/> A letter from an authorised celebrant agreeing to perform the marriage on the same proposed date.</p> <p><input type="checkbox"/> Evidence to support at least one of the circumstances outlined above such as letters of employment, travel documents, airline tickets, receipts of payment, letters from medical practitioners, court orders or letters from authorised celebrants.</p> <p><input type="checkbox"/> Three pieces of identification for each party (see list on page 2).</p>

APPROVAL BY REGISTRAR-GENERAL (Office use only)			
Recommendation		Deputy Registrar (Assistant Manager)	Deputy Registrar-General (Manager)
<input type="checkbox"/> Approve			
<input type="checkbox"/> Reject	Reason	/ /	/ /